

Documents required for opening an Epayblock business/merchant account

1. Completed KYC questionnaire

<https://epayblock.com/questionnaire/business>

2. Face photo of applicant holding an identification document.

3. Proof of incorporation, for example a copy of the company's **certificate of incorporation**. If the company is incorporated **outside the EEA**, this documentation must be certified (typically by a notary public) and legalized (typically with an apostille). If your company is incorporated **in the EEA**, the documentation does not need to be certified or legalized.
4. A copy of the company's **articles of association** or other similar document specifying your company's operations and purpose. If the company is incorporated **outside the EEA**, this documentation must be notarized and legalized. If your company is incorporated **in the EEA**, the documentation does not need to be notarized or legalized.
5. Copies of any **licenses issued to the company**, if they are legally required for the company to operate.
6. A certified copy of the company's **register of directors**, certificate of incumbency, or other similar document confirming the identity of each of the company's directors.
7. A certified copy of a valid, state-issued **passport or identity card** for each of the company's beneficial owners and directors as well as of the person submitting this application. For an identity card, both sides should be shown. For a passport, the copy should include the picture page.
8. If the company's director or beneficial owner is not submitting this application, a **power of attorney** authorizing the person submitting this application to do so.

9. A description of the company's **ownership structure** indicating all of the beneficial owners and their respective ownership shares.
10. Proof of activity at the **company's address**. For example, a utility bill or lease agreement.
11. **A proof of address** for beneficial owner(s) and director(s) dated within the last 4 months.
12. A copy of the company's most recent **financial statement** submitted to regulators or, where no such statement must be submitted, a copy of the company's **bank statement** dated within the last three months.
13. A description of the company's Anti-Money Laundering / Counter-Terrorism Financing policy, if this policy is legally required for the company to operate.

Notes:

- **Please have your ID document and proof of residence with you when you verify your identity on a live call with our operator.**
- **Any documents not in English must be accompanied by a sworn English translation.**
- **All necessary documents must be provided within 30 days of making your initial payment as per our pricing conditions. Otherwise your application will not be processed.**

For more information contact us at

contact@epayblock.com